



Chesterfield County Parks and Recreation Picnic Shelter Reservation Form



Name: _____ Date of Birth: ____/____/____
 Organization/Company Name: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone: (Home#) _____ (Alternate#) _____
 Name of Event: _____
 Estimated # of users: _____ Approximate Time of Arrival: _____
 Reservation date: _____ 2nd Choice _____ 3rd Choice _____

FEE SCHEDULE: (Circle one)

April-September- Weekends & Holidays			March, October, November and Weekdays April-September		
Half Day (9:00 AM- 2:00 PM)	Half Day (3:00 PM-8:00 PM)	Full Day (9:00 AM- 8:00 PM)	Half Day (9:00 AM- 2:00 PM)	Half Day (3:00 PM-8:00 PM)	Full Day (9:00 AM- 8:00 PM)
Chesterfield Residents: Any person, organization, company, church, etc that is located within Chesterfield County.					
\$60.00	\$60.00	\$110.00	\$40.00	\$40.00	\$75.00
Non-Resident Fees: Any person, organization, company, church, etc. that is located in any locality other than Chesterfield County.					
\$70.00	\$70.00	\$120.00	\$50.00	\$50.00	\$85.00
Please indicate the shelter(s) you wish to reserve by checking the box next to the shelter.			Electricity	Water	Max. Capacity
<input type="checkbox"/> Ettrick Park, Shelter #1			No	No	50
<input type="checkbox"/> Goyne Park, Shelter #1			No	No	150
<input type="checkbox"/> Harrowgate Park, Shelter #1			No	No	150
<input type="checkbox"/> Harry G. Daniel Park at Iron Bridge, Shelter #1			No	No	150
<input type="checkbox"/> Harry G. Daniel Park at Iron Bridge, Shelter #2			No	No	150
<input type="checkbox"/> Harry G. Daniel Park at Iron Bridge, Shelter #3			No	No	150
<input type="checkbox"/> Harry G. Daniel Park at Iron Bridge, Shelter #4			No	No	150
<input type="checkbox"/> Harry G. Daniel Park at Iron Bridge, Shelter #5			No	No	150
<input type="checkbox"/> Huguenot Park, Shelter #1 (No Bounce-Houses Allowed)			Yes	No	150
<input type="checkbox"/> Huguenot Park, Shelter #2			No	No	150
<input type="checkbox"/> R. Garland Dodd Park at Point of Rocks, Shelter #1			Yes	No	150
<input type="checkbox"/> R. Garland Dodd Park at Point of Rocks, Shelter #2			Yes	No	150
<input type="checkbox"/> R. Garland Dodd Park at Point of Rocks, Shelter #3			No	No	150
<input type="checkbox"/> R. Garland Dodd Park at Point of Rocks, Shelter #4			No	No	300
Since this is a double shelter, the fee is doubled for rental.					
<input type="checkbox"/> Robious Landing Park, Shelter #1			No	No	150
<input type="checkbox"/> Robious Landing Park, Shelter #2			No	No	150
<input type="checkbox"/> Robious Landing Park, Shelter #3			No	No	150
<input type="checkbox"/> Rockwood Park, Shelter #1 (No Bounce-Houses Allowed)			No	Yes	150
<input type="checkbox"/> Rockwood Park, Shelter #2 (No Bounce-Houses Allowed)			No	Yes	150
<input type="checkbox"/> Rockwood Park, Shelter #3 (No Bounce-Houses Allowed)			No	Yes	150
<input type="checkbox"/> Rockwood Park, Shelter #4 (No Bounce-Houses Allowed)			No	Yes	150

151-300 people can only reserve Iron Bridge shelter 4&5, or R. Garland Dodd shelters 1&2 or 4. 300+ people-Event can only be held at R. Garland Dodd

ALCOHOLIC BEVERAGES ARE PROHIBITED ON COUNTY PROPERTY

Please help keep the shelter(s) and surrounding areas clean for the next group of people to use. Our shelters are used continuously throughout the day, with little maintenance time between each group's use. Your assistance in keeping the area clean and ready to use by the group is greatly appreciated.

Signature: _____ Date: _____

PAYMENT INFORMATION: Make checks payable to "Treasurer, Chesterfield County"

IF YOU FAX OR MAIL YOUR RESERVATION FORM, PLEASE DO NOT INCLUDE CREDIT CARD INFORMATION. CREDIT CARD PAYMENTS ARE ONLY ACCEPTED IN PERSON OR OVER THE PHONE. SHELTER RESERVATION FORMS MAY BE FAXED BUT RESERVATION WILL NOT BE MADE UNTIL A PAYMENT IS RECEIVED.

Reservation Information: Reservations are available from Mid-March through Mid-November, and must be made at least two weeks prior to the reservation date. Shelters at Ettrick Park, Goyne Park and Harrowgate Park are not available for Saturdays in September or October. Select Shelters at Harry G. Daniel Park at Iron Bridge, may not be available in September or October. For additional questions, please call (804) 751-4696.

Mail to: Chesterfield County Parks and Recreation, PO Box 40, Chesterfield, VA 23832